Global-Mark Pty Ltd

Summary Report

Sustainable Forest Management

PEFC

PEFC/21-44-02

Promoting
Sustainable Forest
Management

www.pefc.org.au

Responsible Wood RW/1-44-2

This document is external

	Comments
Certification standard	AS 4708:2013
Client Name / Business name	B.R. & K.F. Muskett & Sons Pty Ltd
Business address of the client	43 Hamilton Road, New Norfolk, TAS 7140
Name of the Certification Body	Global-Mark Pty Ltd
Names of review team members:	Wayne Tibbits
Dates of review:	From Wednesday 22nd to Monday 27th April 2020
Scope of activities within the scope of certification	Management by family-run company of company-owned small native forest block.
Type of review:	☒ Stage 1 pre-certification; ☐ Stage 2 certification; ☐ Surveillance post certification; ☐ Re-certification; ☐ Follow up or special audit
Scope of the audit / review including sites visited	Off-site stage 1 audit as part of initial certification. Comprises an overview of the forest management system including review of: processes for planning, protecting forest values; staff training & risk management; outline of how the concept of continual improvement is realised; procedures and records of internal audit and review; and, list of relevant stakeholders.
Global-Mark summary of the main findings	This stage 1 audit excluded an on-site audit component as there was only one forest block, no active field operations and most importantly safety and travel restrictions existed relating to the COVID-19 Pandemic.
	The client had a ready to be reviewed Forest Manager System [FMS] at this stage 1 audit, having appointed Brueckner Leech as its consultant with this responsibility. Brueckner Leech has experience in development, implementation and internal auditing of FMS and Chain of Custody systems consistent with the Responsible Wood scheme endorsed by PEFC.
	In particular, our review identified several factors indicating preparation and system functioning that we consider as noteworthy practices. These include:
	• Stakeholder contact process implemented.
	• A Forest Management Plan developed.
	• Multi-generational forestry experience of family business that is the forest manager.
	During our overview of the FMS we identified that some additional work on system development and/or implementation may be needed in order to demonstrate conformance at stage 2. The client's consultant has indicated a readiness to address matters mentioned in our report that we believe will require attention prior to certification audit. Hence, the forest manager appears at this stage sufficiently capable to prepare for progress to the certification audit. This stage 2 is set later in 2020 after safety and travel restrictions related to the COVID-19 Pandemic are lifted. In terms of competencies, Global-Mark confirms that its pool of AS 4708 auditors have the experience to conduct the stage 2 phase. Audit duration is estimated as two days on site with half of a day of this associated with field inspection of the one forest block. Active operations are unlikely to be in progress, so the forest will be assessed for the range of forest values. A small amount of additional time might be required to plan consultations with, and consult a sample of relevant stakeholders on the management of the Defined Forest Area.
Brief description of the FMUs [Forest Management Units] and Defined Forest Area [DFA]	Native forest identified in the Forest Management Plan [FMP] as The Muskett Family Forest, MFF.
Guidance as to how to obtain further details of the DFA may be accessed	Not applicable at this stage 1 audit, which is prior to actual certification.
The area of the DFA as advised to the Scheme Owner	Not applicable at this stage 1 audit, which is prior to actual certification.

Review team declaration:

We confirm that for the purpose of this review:

- We did not have any conflict of interest with and are fully independent from the company listed above.
- The review team had sufficient resources, and competences to complete its review and reach its conclusions summarised here.
- We had the appropriate credentials to perform this review in accordance with Global-Mark Pty Ltd and applicable accreditation requirements.

Comment and disclaimer on this report:

- This summary report does not and should not be seen as advice. Please consult a qualified advisor or consultant for advice.
- Due to the sampling nature of third party business reviews, the time available and samples size, some issues, nonconformance, non-compliances or improvements might not have been identified in the present audit summarised reported. This does not imply that these issues do not exist, or are in conformance or compliance. Employees, management and other stakeholders of the organization need to and are responsible for, continuously identifying and taking necessary controls to ensure continued conformance with the standard.
- Readers of this report should make judgement taking the above into account.
- The summary report has been prepared for the abovementioned client/ business to make publicly available without request.

Document Information and Revision History of Template

Document Number & Name	AS 4708 / NZS 4708 Summary Report
Original Author(s)	Wayne Tibbits

Revision	Date	Author(s)	Notes
0	5th July 2019	Dr W. Tibbits	Initial release in new format. Excludes personal information of confidential nature from content.
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End of summary report

Confidence with **Commitment**